# Activity Details

<table>
<thead>
<tr>
<th>Activity:</th>
<th>Other</th>
<th>Activity Name:</th>
<th>Branding Iron</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Description:</td>
<td>This risk assessment is for students using a branding iron as part of the Past Present Future program. Students will use the branding iron to make a brand in a piece of pine timber.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk Level:</td>
<td>Medium</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Risk Level Description:</td>
<td>Some chance of an incident and injury requiring first aid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start Date:</td>
<td>Tuesday, 24 January, 2017</td>
<td>End Date:</td>
<td>Tuesday, 29 January, 2019</td>
</tr>
<tr>
<td>On School Grounds:</td>
<td>Yes</td>
<td>Is parental permission required for this activity?</td>
<td>No</td>
</tr>
</tbody>
</table>

## Mandatory/Special Requirements

Provide information about mandatory/special requirements for each activity that is to occur in the Other Details box below.

Check if relevant Codes of Practice/CARA activity guidelines exist for each activity and ensure the minimum requirements are met.

Barambah staff must be competent in supervising this activity.

## Risk Management Details

### Supervision Requirements

Provide information about supervision for each activity that is to occur in the Other Details box below.

Check if relevant Codes of Practice/CARA activity guidelines exist for each activity and ensure the minimum supervision requirements are met.

This activity must be supervised by a BEEC teacher.

### Qualification Requirements

Provide information about the leader/supervisor’s relevant qualification and/or competence for each activity that is to occur in the Other Details box below.

Check if relevant Codes of Practice/CARA activity guidelines exist for each activity and ensure the minimum qualification requirements are met.

Barambah staff must be competent in supervising this activity.
**Equipment/Facility Requirements**

Provide information about equipment/facilities for each activity that is to occur in the Other Details box below.

Check if relevant Codes of Practice/CARA activity guidelines exist for each activity and ensure the minimum equipment/facility requirements are met.

Check condition of gloves, brands and type of timber (not CCA).

**Hazards and Control Measures**

Provide information about the identified risks and planned control measures for each activity that is to occur in the Other Details box below.

Check if relevant Codes of Practice/CARA activity guidelines exist for each activity. Information on managing common hazards and risks in the school environment can be found at [Hazards and Risks](#).

Manage students around fire with a designated seating area and an out of bounds area. Water and fire blanket at site.

**Attachments**

maintenance-operation-outside-lab.pdf

**Staff/Other Participants**

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Given Name</th>
<th>Type</th>
<th>Other Participants Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gibson</td>
<td>Peter</td>
<td>Staff Member</td>
<td>N/A</td>
</tr>
<tr>
<td>Gibson</td>
<td>Sue</td>
<td>Staff Member</td>
<td>N/A</td>
</tr>
<tr>
<td>Reid</td>
<td>Don</td>
<td>Staff Member</td>
<td>N/A</td>
</tr>
<tr>
<td>Roach</td>
<td>Steve</td>
<td>Staff Member</td>
<td>N/A</td>
</tr>
<tr>
<td>Smith</td>
<td>Mark</td>
<td>Staff Member</td>
<td>N/A</td>
</tr>
</tbody>
</table>
### Planning Considerations

**Which students will be involved?**

- Consider the number of students, size of student groups and students' capabilities e.g. age, experience, competence, fitness, maturity.
- Consider any individual student needs e.g. personalised learning, support provisions (including behaviour support plans), health management (including health plans and prescribed medication requirements).

**Where will the students be?**

- Consider the location of the activity e.g. remote/easily accessible, public /private, school/classroom/workshop/other.
- Is the number of students appropriate for the available space?
- If outdoors – sunsafe strategies are implemented; weather and environmental conditions are assessed before and during activity (e.g. temperature, storms, water currents, tides); and strategies to reduce the likelihood of viruses, allergies and skin infections caused by insects (e.g. ticks, mosquitoes, spiders) and other animals are applied.
- The site is checked for hazards (e.g. poisonous plants, dangerous animals, uneven terrain, barbed wire,) and necessary controls implemented.
- Activities are appropriately situated in relation to buildings, pedestrians, members of the public, vehicles and other activities e.g. designated areas for activity, spectators and vehicles are established.

**What will the students be doing?**

- Consider the nature and duration of the activity i.e. need for drinking water, food, rest, appropriate clothing, warm-up and warm-down.
- Instruction in rules and pre-requisite skills is provided.
- Student skills are developed in a progressive and sequential manner.
- First aid and emergency medical treatment provisions are appropriate for the type of activity and location e.g. first aid kit, first aid trained personnel, Ventolin®, Epipen®, and students' personal prescribed medications as required in health plans are available.
- Emergency response strategies are in place e.g. communication plans (e.g. mobile phone, walkie talkie), safety induction, evacuation plans.
- Hair, clothing, footwear and jewellery are worn in a manner that is appropriate and safe for the activity.
- Personal items, e.g. drink bottles, towels and mouthguards, will not be shared between students.

**What will the students be using?**

- Instruction in safety procedures and safe handling of equipment is provided.
- Equipment is suitable for the activity, properly maintained, appropriately used and complies with the relevant safety standard.
- Relevant department procedures and guidelines are adhered to for the use of equipment and work processes.

**Who will be leading the activity?**

- A registered teacher has overall responsibility for the activity.
- Sufficient adult supervision is in place to manage the activity safely (including in emergency situations).
- The activity leader has the competence (knowledge and skills) to plan, induct, instruct and manage the activity safely for students and others.
- There are sufficient adults present with current First Aid qualifications (including CPR) or ready access to qualified first aid personnel.
- Blue Card requirements are adhered to for leaders/volunteers.

- I have incorporated the above factors when planning my risk management strategies for this activity.
- Additional activity-specific requirements for students with specialised learning needs are provided in the Other Details box below.

Extra support for students with special needs.